Title: AIDS Drug Assistance Program (ADAP) Service Standards Program: Ryan White Part B Section: Core Medical Services	UTAH DEPARTMENT OF HEALTH
Executive Sponsor: Utah Department of Health Policy Owner: ADAP Administrator Approved by: Ryan White Part B Program Manager	Last Review: 2021.06.30 Next Review: 2022.06.01 Origination Date: April 2012

Standard / Activity	Measure / Documentation

Provide a formulary of medications to HIV infected persons for the treatment of HIV disease and the prevention of opportunistic infections.	• A medication formulary that includes pharmaceutical agents from all the approved classes of antiretrovirals in the Public Health Service (PHS) Clinical Practice Guidelines for use of Antiretroviral Agents in HIV-1 infected Adults and Adolescents.
	• A process used to secure the best price available for all products on the formulary including 340B pricing or better.
	   o 340B Certification from the Health Resources and Services Administration (HRSA) / Office of Pharmacy Affairs (OPA).
	   o Participation in the National Alliance of State and Territorial AIDS Directors (NASTAD) ADAP Crisis Task Force Drug Discount Program.
	• Medications on the formulary are approved by the Food and Drug Administration (FDA).

ADAP to encourage, support, and enhance adherence to and compliance with treatment regimens including medical monitoring. Activities include: • Enabling clients to gain access to drugs. • Supporting adherence to the client's prescribed drug regimen in order to receive the full health benefits afforded by the medications. • Providing services to monitor the client's progress in taking HIV-related medications. Note: Currently there is a Cap of 5% of ADAP funds for these activities. A waiver of ADAP funds up to 10% is possible if extraordinary circumstances can be documented.	• Expenditures demonstrating that no more than 5% of ADAP's budget is being used for services that improve access to medications, increase and support adherence to medication regimens, and monitor client progress in taking HIV related medications. • Activities undertaken to improve access to medications, increase and support adherence to medication regimens, and help clients monitor their progress in taking HIV-related medications. • Extraordinary factors justifying the need to expend greater than 5% of the ADAP budget on adherence tools and techniques (if applicable).

Facilitate client access to ADAP medication programs. • Direct purchase medication program for clients not eligible for other programs or awaiting open enrollment. • Insurance program. • Medication co-pay, co-insurance, and deductible assistance.	• Medication distribution system for directly dispensing physician prescribed medications to eligible clients. • Clients served • Medications provided
Applicable Universal Service Standards	

• Universal Service Standards
  ○ Access to Care
  ○ Records Management
    ▪ Documentation
    ▪ Billing
  ○ Staff Requirements/Personnel Qualifications
  ○ Eligibility Determination/Screening
  ○ Client-Related Policy
    ▪ Rights and Responsibilities
    ▪ Grievance
    ▪ Privacy and Confidentiality
    ▪ Client Retention
    ▪ Re-Engagement
    ▪ Transition
• Fiscal Standards
• Quality Management Standards
  ○ QI Activities
  ○ Client Satisfaction
  ○ Performance Measures
  ○ QA Monitoring
• Monitoring Standards
	Policies, procedures and documentation in agency and client records

RESOURCES

HRSA RW Program Services: Eligible Individuals & Allowable Uses of Funds Policy Clarification Notice (PCN) #16-02
https://hab.hrsa.gov/sites/default/files/hab/Global/service_category_pcn_16-02_final.pdf

Date	Title of reviewer	Change Description or Location
2021.08.10	Senior RN Quality Consultant & Quality Coordinator	• Removed new Monitoring Standards Section as Program contracts with PBM that is monitored in accordance with Universal Monitoring Standards
2021.07.02	Senior RN Quality Consultant & Quality Coordinator	• Removed quality performance measure section; this is addressed in Universal SS • Added *clients served* and *medications provided* to Measure/Documentation per HRSA National Monitoring Standards • Added Monitoring Standards Section • Listed all Universal SS for ADAP Administrator to determine which are applicable and need monitoring (delete those not applicable)
2021.03.16	ADAP Administrator	Updated "approval Group"

Approval Group	Date Reviewed
UDOH ADAP Administrator: Allison Allred	2021.09.14
UDOH RWB Quality Coordinator: Marcee Mortensen	2021.07.02
UDOH RWB Senior RN Quality Consultant: Vinnie Watkins	2021.07.02
UDOH RWB Manager: Tyler Fisher	2021.09.15
UDOH Director of the Bureau of Epidemiology: Sam LeFevre	2021.09.15